Applicant Registration form

Main Applicant

Name	……………………………..	Pets?	……………………………..
Telephone Number	……………………………..	Currently Renting?	……………………………..
Email	……………………………..	Reason for moving?	……………………………..
Occupation	……………………………..	Landlords Name	……………………………..
Salary per annum	……………………………..	Landlords Number	……………………………..
Current Address	……………………………..	Landlords Emails	……………………………..
Children?	……………………………..		

Affordability

Budget (rent per month*2.5)	……………………………..	Guarantors Name	……………………………..
Does applicant meet this figure?	……………………………..	Number	……………………………..
If no, payment of 6/12 month in advance?	……………………………..	Email	……………………………..
If no, UK guarantor required?	……………………………..	Email Guarantors salary? (rent per month*3)	……………………………..

Requirements

Bedrooms	……………………………..	Bathrooms	……………………………..
Furnished	……………………………..	House Type	……………………………..
Parking	……………………………..	Location	……………………………..
Needs (Must-have)	……………………………..	Wants (ideal)	……………………………..

Additional Tenant 1   Additional Tenant 2

Name	……………………………..	Name	……………………………..
Current Address	……………………………..	Current Address	……………………………..
Email	……………………………..	Email	……………………………..
Occupation	……………………………..	Occupation	……………………………..
Salary	……………………………..	Salary	……………………………..
Relation	……………………………..	Relation	……………………………..

VB	Date	Property	Feedback / Comments	Offers

POST VIEW CHECKLIST – OFFER		POST VIEW CHECKLIST – NO OFFER		
☐ 'Completed' box ticked & apt. saved	☐ Offer Form completed	☐ Viewing feedback added to appt.	☐ 'Completed' box ticked & apt. saved	☐ Follow-up date added for applicant