



Company

Application Form



H55200
216 Uxbridge Road
Shepherds Bush, London, W12 7JD

Form ID: RSD4269/Revision: 19/10/2016

**Missing information will result in delays.
Please complete using BLOCK CAPITALS.**

If you require insurance for this application, please tick this box to confirm that you have completed the separate Rent Protection Insurance Application Form and returned it with this form.

1 – Property details

**This section should be completed by the LETTING AGENT.
Please complete using BLOCK CAPITALS.**

POSTCODE

HOUSE NUMBER

FLAT NUMBER

HOUSE NAME

STREET

DISTRICT

TOWN

COUNTY

PROPERTY TYPE

WAS IT PURPOSE-BUILT: YES NO

2 – Rental details

**This section should be completed by the LETTING AGENT.
Please complete using BLOCK CAPITALS.**

RENT PER MONTH START DATE RENTAL TERM

£

3 – Company details

This section should be completed by the **COMPANY**.
Please complete using **BLOCK CAPITALS**.

Full company name

Contact name

Position

Company reg number

Date formed

Current business
address

Postcode

Time at address

Years

Months

Telephone

Fax

Email

Does the company own the property above? Yes

No

Commercial tenant? Yes

No

Does the company have any adverse
credit history? Yes

No

If yes, please give details below. If you need more space, please continue on a separate sheet.

4 – Holding company details

This section should be completed by the **COMPANY**.
Please complete using **BLOCK CAPITALS**.

Full company name

Contact name

Position

Company reg number

Date formed

Current business
address

Postcode

Time at address

Years

Months

Telephone

Fax

Email

Does the company own the property above? Yes

No

Commercial tenant? Yes

No

Does the company have any adverse
credit history? Yes

No

If yes, please give details below. If you need more space, please continue on a separate sheet.

5 – Proprietor/Partner/Director details

This section should be completed by the **COMPANY**.
Please complete using **BLOCK CAPITALS**.

Name 1

Address

Postcode

Contact number

Date of birth

Name 2

Address

Postcode

Contact number

Date of birth

Name 3

Address

Postcode

Contact number

Date of birth

6 – Proposed occupier details

This section should be completed by the **COMPANY**.
Please complete using **BLOCK CAPITALS**.

Title

First Name

Middle name(s)

Surname

Position in company

Nationality

7 – Additional information

This section should be completed by the **COMPANY**.
Please complete using **BLOCK CAPITALS**.

8 - Consent

This section should be completed by the **COMPANY**

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY – IT'S IMPORTANT THAT YOU PROVIDE YOUR CONSENT FOR THE CHECKS BY MARKING THE BOXES NEXT TO THE TEXT AND THEN SIGNING AND DATING BELOW.

Your reference will be completed by Rentshield Direct on behalf of your letting agent and/or landlord. Rentshield Direct is part of the Barbon Insurance Group Limited. For the purposes of this application, Barbon Insurance Group Limited is the Data Controller as defined in the Data Protection Act 1998 (the "Act")

In order to complete your application, Rentshield Direct will consult with a number of sources to verify the information, including a licensed credit reference agency.

As a result of the information received:

- 1) Rentshield Direct will pass on any relevant information supplied to your landlord and/or letting agent, including the results of any linked verification checks.
- 2) By consulting with a credit reference agency, Rentshield Direct will share your information with them and the agency may record the results of this search. This search may show how you conduct payments with other organisations. From time to time, this information may also be used for debt tracing and fraud prevention. You may request the name and address of the credit reference agency Rentshield Direct use in order to contact them for a copy of the information they hold.
- 3) Rentshield Direct may use debt collection agencies or tracing agents to trace your whereabouts and recover any monies owed to Rentshield Direct.

Information may be sent to you and your nominated referees by email. This information will just be sufficient to identify you and it won't be excessive; however, you should be aware that information sent via electronic means can't be guaranteed to be secure. The provisions of Section 8, Ground 17 of the Housing Act 1988 will apply to this application. If any information within this application is found to be untrue it will be grounds to terminate the tenancy agreement.

I confirm that the information provided in this application form is true to the best of my knowledge, and I'm happy with the checks which Rentshield Direct will complete as detailed above. These results may be accessed again if I apply for a tenancy in the future.

I'm happy for Rentshield Direct to contact my referees (*including those outside the EEA*), with personal information which has been provided in this form to allow them to verify the information about my income, dates of employment and previous tenancy term.

Signed for and on behalf of the company Must be a Director or equivalent	Date
Full Name	Position

Did you know...

We also offer a range of insurance products and services specifically tailored for tenants, landlords and homeowners. From tenant's contents and liability insurance to landlord's and homeowner's building and contents policies, we may have a product to suit your needs. We're sure you'll find our prices to be competitive, but to help you on your way if you quote **RSDC10** over the phone you'll **save 10%*** on the cost of your policy! Call us on **0800 035 8255**.

*Offer only available on new policies. Only one offer to be redeemed per policy taken out.

If you don't want us to contact you about our other services, please tick this box we will never pass your details on to a third party unless we ask for your express permission. You can unsubscribe from our marketing lists at any time by emailing marketing@rentshielddirect.com

Rentshield Direct and other Barbon companies would like to contact you occasionally by email or SMS with exclusive offers, together with other information from selected third parties about products and services which could benefit you as a tenant. If you're happy to receive such information, please tick this box

Confidentiality note: The information contained within this application is being transmitted and is intended only for Rentshield Direct. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution or copying of this application is strictly prohibited. If you receive this application in error please notify us immediately by calling 01626 771300. Rentshield Direct is a trading name of Barbon Insurance Group Limited which is authorised and regulated by the Financial Conduct Authority. Registered in England number 3135797.